

## **Arrangements for 2 June 2020**

From 2 June all Grade 12 learners will attend school.

There is a request that educators enter the grounds in their motor vehicles via the Hampton Street gate.

### **Which gates do register classes present themselves at:**

- 12A1                      Small gate next to the hall
- 12E1 and 12E2        Motor vehicle entrance gate
- 12E3 and 12E4        Motor vehicle exit gate
- 12E5                      Diagonal gate in Toner Street
- 12E6                      Voortrekker Road gate

### **Entering the gates:**

Teachers will be appointed (service teams) to receive learners at the gates.

Service teams' function at gates:

- Ensure that learners wear a mask and maintain a social distance of 1.5m
- Allow learners to sanitize their hands
- Check attendance on register class list (lists to GO's box as soon as all learners move through the gate)
- Encourage learners to move to their designated entrances and register class as soon as possible (see register class layout and entry points)

### **Points of entry:**

<b>GO OFFICE</b>	<b>12 A1 + 12 E2</b>
<b>GYM</b>	<b>12 E3 + 12 E6</b>
<b>ST OFFICE</b>	<b>12 E1 + 12 E5</b>
<b>METAL WORK</b>	<b>12 E4</b>

Service teams' function at the point of entry:

- Ensure that learners maintain social distance
- Scan the learner's temperature (temperature is either recorded in the diary or written on a sticker)
- Ask the following questions:
  - Do you have a cough?
  - Does he / she have a fever? (38°C or more)
  - Is he / she short of breath?
  - Does he / she have a sore throat?
  - Was he / she in close contact with someone with the Coronavirus (Covid-19)?

If the answers to these questions indicate that the learner poses a risk to others, he / she must be accompanied to the "glaskas" where staff will receive him / her and contact their parents to come and fetch him / her.

- Ensure that learners move directly to their register classes.

**In the register class:**

The following procedure is followed:

- Learner sits in designated seat and completes the form.
- Register teacher ensures that all forms are taken. Contents of form must be reviewed to ensure that all risk cases have been removed. If in doubt, contact the general office to remove the learner.
- All other important announcements are made.
- Register teacher must be absent, take letters etc.

(Staff will discuss how procedure will proceed from period 1.)

As learners move in corridors, social distance must be maintained.

**Break areas:**

<b>Class and section</b>	<b>Area</b>	<b>Toilette</b>
A1 and E1	Hockey field (GR 8 boys area)	Matric
E2	Netball courts in front (GR 10 boys area)	A block
E3 and E4	Netball courts by storerooms (not on green courts)	A block
E5	Quad outside Gym	Boys: Matric Girls: B block
E6	Grade 8 girls area	B block

If learners wish to visit the toilet during the presentations, the general office must be contacted to send the service team so that the learner is accompanied by a teacher. Teams will be appointed for this purpose in certain time slots.

At the end of the day learners exit the grounds through the same gates they arrived at in the morning.